



Georgia Highlands College Study Abroad Program Student Application

Name: _____
Last First Middle

Student ID number: _____

Date of birth: _____

E-mail: _____

Phone: _____

GHC campus you attend: _____

Academic Standing (freshman or sophomore): _____

Major or area of study: _____

Trip you intend to participate in this year*: _____

Do you have a valid passport? ** Yes No

*For information about specific trips, including an itinerary, courses, important dates, payment and cancellation and refund policies, see trip information or the website.

**If you do not have a valid passport, you will need to apply for one, ideally at least 4-6 weeks before the trip departs.

Steps to enrolling in a Study Abroad Program at GHC

Checklist (check off the following steps as you complete them):

1. Receive information about GHC Study Abroad trips and programs and decide on specific trip. _____
2. Complete GHC Study Abroad Program Student Application and return to the GHC Director of Global Initiatives and Study Abroad. If you are participating in the USG program such as the European Council program, please complete that applications as well. _____
3. Meet with a Financial Aid Counselor in the GHC Financial Aid Office to determine if financial aid can be used to help pay for the trip, and if so how much. Complete necessary paperwork and set up a refund mechanism with the Financial Aid Counselor. **Meeting with a Financial Aid Counselor and completing necessary paperwork is mandatory. This should be done as soon as possible after submitting a student application, and at the very latest on the last day of classes the semester prior to the study abroad program.** _____
4. Verify trip payment deadlines for the trip and make payments on time. _____
5. Apply for scholarships, including outside scholarships and scholarships with the GHC Foundation. Please contact the GHC Foundation for information about scholarships, including deadlines and an application. _____
6. Enroll in appropriate classes linked to the study abroad program (e.g. summer term) and pay tuition and fees. _____

For questions, please contact Dr. Bronson Long, the Director of Global Initiatives and Study Abroad at blong@highlands.edu or Ms. Alex MacMurdo, the Assistant Director of Global Initiatives and Study Abroad at amacmurd@highlands.edu

**Please also see the GHC study abroad website at:
highlands.edu/studyabroad2018