

GHC Institutional Effectiveness, Planning & Research (OIEPR)

General Effectiveness Survey

INSTRUCTION

Based on your experience of OIEPR's services, we would greatly appreciate your response to these questions. In addition to your formal response, please freely comment on any item, should you wish to do so (attaching additional pages, as necessary). Your own responses will be confidential; only summary data will be used in preparing our annual analysis.

When completed, please return the form to the OIEPR. Thank you for your help.

I. My Involvement with OIEPR

(Please check one column for each row.)

How frequently have you used services or products of OIEPR over the past two years?	Rarely	Ea. Term	Monthly	Weekly	Daily
I receive <u>regular</u> written reports or data.					
My views are asked <u>via</u> survey instruments.					
I request informal reports, information, or data.					
I request formal written ad-hoc reports or studies					
I request consulting services or advice.					
I send students for individual assignments.					
I send students for consultation & advisement.					
I use OIEPR for workshops or seminars.					
I use OIEPR for presentations or demonstrations.					
I participate with OIEPR staff on committees.					
I use the College <u>Fact Book</u> .					
I refer to the GHC <u>Student Profile</u> .					
I carefully read other written reports from OIEPR.					
I access the OIEPR or SACS Committee web sites.					

2. Usefulness of OIEPR Activities:

(Please check one column for each row.)

How useful are OIEPR activities in supporting or improving aspects of GHC?	Not Very Useful				Very Useful
	1	2	3	4	5
Assisting with strategic planning					
Supporting academic program review.					
Evaluating institutional effectiveness					
Monitoring student progress or achievement.					
Monitoring staff productivity					
Monitoring student graduation rates.					
Relating curriculum to community needs.					
Informing key committees with data.					
Evaluating student counseling services.					
Evaluating college support services.					
Evaluating teaching/learning processes					
Relationships between staff and students.					
Monitoring benefactor donations & support.					
Monitoring student attrition & retention					
External community understanding of GHC					
Planning enrollment management.					
Facilitating the SACS accreditation self-study					
Facilitating professional accreditation processes.					
Providing data sets or summary statistics.					
Informing with workshops or presentations					

3. Importance of OIEPR to understanding GHC Affairs:

(Please check one column for each row.)

How important is OIEPR to improving your own <i>understanding</i> of various GHC affairs?	Unimportant				Important
	1	2	3	4	5
Enrollment patterns					
Student attitudes.					
Attrition & withdrawal patterns.					
Completing developmental courses.					
Regents' Test success patterns.					
Completing degree programs.					
Attending college functions.					
Student goal achievement.					
Student living arrangements.					
Participation in graduate studies.					
GHC Employee attitudes.					
Student employment.					
Student career development.					
Student grade patterns.					
Organizational/institutional issues					
Strategic planning functions.					
Program review activity					

4. Attributes of GHC's OIEPR Work:

(Please check one column for each row.)

Please rate the <u>quality</u> of OIEPR services you have used in terms of:	Excellent	Good	Adequate	Needs Improving
Accuracy				
Comprehensiveness				
Clarity/readability				
Timeliness				
Usefulness/value added				
Current on major higher ed. issues				
Accomplishing OIEPR mission				
Overall quality of service				

5. Qualities of OIEPR Staff:

(Please check one column for each row.)

Please rate the <u>quality</u> of the OIEPR staff in terms of:	Excellent	Good	Adequate	Needs Improving
Professional Knowledge				
Enthusiasm				
Commitment				
Communication Skill				
Helpfulness				
Courtesy				
Availability				
Proactive				
Interpersonal Attitudes				
Overall quality of OIEPR staff				

6. Your own relationship to GHC:

With what part of the College are you most closely affiliated or associated? (Please check one cell in table below.)

Personnel Category	Organizational Unit						
	Student Services	Academic Affairs	Business & Administration	Presidency	Information Technology	BOR-USG	Other
Administrator							
Faculty							
Clerical/Support Staff							
Other Staff							
Student							
Alumni/Foundation							
External Party							

7. Please check which other attributes most describe yourself.

<i>Gender/Ethnicity</i>	Asian	Black	Caucasian	Multi-Racial	Other
Male					
Female					

8. How long have you been affiliated with GHC?

Less than 1 yr	1-2 yrs	3-4 yrs	5-6 yrs	7-8 yrs	9-10 yrs	11-20 yrs	More than 20 yrs.

9. Please complete the following thoughts:

The Office of Institutional Effectiveness, Planning & Research support for GHC could be most improved by...	
I wish that OIEPR would/could make available to me...	

10. Name [Optional]: _____

[Please return survey to OIEPR, HPER Bldg, Ste D-37 or 3175 Cedartown Hwy., S.E., Rome, GA 30161, GHC.]