

Georgia Highlands College Goal Assessment Report Form

Unit/Team: Marietta Instructional Site	Reported By: Brent Griffin
Date Submitted: 10/1/2008 (Results Submitted, June 2009)	Assessment Period: 2008-09
Related College Goal: 5) provide student services that meet the needs of our population; 6) serve our communities through multiple educational sites	
Unit/Team Goal: Provide quality academic advising opportunities for students.	
Expected Outcome: Students attending classes at the Marietta instructional site will report satisfaction with the academic advising process at the site.	
Outcome Assessment: Results for academic advising questions from the Presently Attending Student Survey (PASS), as administered in Marietta courses in Spring 2009, will be analyzed to determine student satisfaction with academic advising.	
Performance Targets: Primary Performance Target: The average of positive responses (Strongly Agree or Agree) for questions related to quality academic advising (questions 42-44) will exceed 70%. Secondary Performance Target: The average of highly negative responses (Strongly Disagree) for questions related to quality academic advising (questions 42-44) will be 5% or below.	
Summary of Data Collected (Performance Results): Primary Performance Target: Due to budget restrictions the GHC Institutional Effectiveness area did not administer the PASS survey in Spring 2009. Since no data was collected, the performance targets cannot be analyzed. Secondary Performance Target:	
Recommended Actions: Primary Performance Target: Work with Institutional Effectiveness to administer the PASS survey in SPRING 2010 and analyze the results. Secondary Performance Target:	
Date:	
Follow-up on Recommended Actions:	

Georgia Highlands College Goal Assessment Report Form

Unit/Team: Marietta Instructional Site	Reported By: Brent Griffin
Date Submitted: 10/1/2008 (Results Submitted, June 2009)	Assessment Period: 2008-09
Related College Goal: 1) Provide core curriculum and transfer programs; 3) Provide cooperative degree programs with area technical colleges through collaborative agreements and partnerships for four-year degree completion programs; 4) Provide career programs that complement community needs; 6) serve our communities through multiple educational sites	
Unit/Team Goal: Schedule and deliver program specific courses, based on student demand for specific majors.	
Expected Outcome: The Marietta instructional site will provide avenues for students to progress toward completion of high demand programs of study.	
<p>Outcome Assessment: Programs of study for students taking classes at the Marietta instructional site in Fall 2008 will be analyzed to determine the five most popular majors. These programs of study will be considered high demand for Marietta students.</p> <p>The Spring 2009 course schedule will be analyzed to determine the availability of Area F or pre-professional coursework for the high demand programs of study.</p>	
<p>Performance Targets: Primary Performance Target: Partial Area F or pre-professional coursework will be offered for 100% of the high demand programs of study at the Marietta instructional site in Spring 2009 .</p> <p>Secondary Performance Target: 75% of all Area F or pre-professional course requirements for high demand programs of study will be offered at the Marietta instructional site in Spring 2009.</p>	
<p>Summary of Data Collected (Performance Results): Primary Performance Target: 765 students registered for at least one class at the Marietta instructional site in Fall 2008. The top five majors represented were 1) General Studies (220), 2) Business Administration (147), 3) Nursing (71), 4) Pre-Nursing (53), and 5) Computer Science (30). In Spring 2009 partial Area F or pre-professional coursework was offered for 100% of these high demand programs of study at the Marietta instructional site.</p> <p>Secondary Performance Target: During the 2008-09 academic year all required Area F or pre-professional coursework was offered for General Studies, Business Administration, Computer Science, and Nursing majors. Only partial Area F or pre-professional coursework was offered for Pre-Nursing. Overall, 94% of Area F or pre-professional coursework (33 out of 35 courses) was offered for high demand programs at the Marietta site.</p>	
<p>Recommended Actions: Primary Performance Target: None</p> <p>Secondary Performance Target: Work to improve the course offerings for Pre-Nursing majors by lobbying the Science Division of the college to add BIOL 2190 (Human Nutrition) and BIOL 2161 K (Medical Microbiology) to the Marietta course schedule.</p>	
Date:	
Follow-up on Recommended Actions:	

Georgia Highlands College Goal Assessment Report Form

Unit/Team: Marietta Instructional Site	Reported By: Brent Griffin
Date Submitted: 10/1/2008 (Results Submitted, June 2009)	Assessment Period: 2008-09
Related College Goal: 5) provide student services that meet the needs of our population; 6) serve our communities through multiple educational sites; 10) maintain efficient and effective administrative services to support the instructional and community outreach programs of the college	
Unit/Team Goal: Maintain efficient administrative functions to support instruction and enrollment management services.	
Expected Outcome: Electronic scanning of appropriate enrollment management documents will be conducted in a timely and efficient manner.	
Outcome Assessment: Office staff will maintain a calendar of scanning responsibilities, along with the time and date of each completed scanning session.	
Performance Targets: Primary Performance Target: Beginning Spring 2009 semester scanning sessions will be completed at least twice each week and in advance of scheduled intercampus mail deliveries. Secondary Performance Target: Beginning Spring 2009 semester, the administrative secretary and campus admissions specialist will equally distribute the scanning duties, with neither performing more than 60% of scanning sessions in any one semester.	
Summary of Data Collected (Performance Results): Primary Performance Target: Due to staffing issues at the Marietta instructional site, scanning was discontinued in during SPRING 2009. Since the staffing issues were resolved in May 2009, scanning will resume during summer semester. Secondary Performance Target:	
Recommended Actions: Primary Performance Target: Once the scanning process resumes, analyze the effectiveness of the scanning operations. Secondary Performance Target:	
Date:	
Follow-up on Recommended Actions:	